



From: The Rt. Hon. Sir Keith Joseph Bt. M.P.

RR

KJ/MHM

Box

7th July, 1978

This note follows up what Margaret said about policy work at the Shadow Cabinet meeting last week.

1. Policy groups and sub-groups should be wound up as soon as possible, please. Would you let me know of any Groups which you wish to continue working, with a copy to Chris Patten *please?*

2. All documents relating to the work of these groups in the hands of members should be returned to the Research Department or a certificate of destruction should be provided.

3. Secretaries of any continuing groups should be instructed that minutes of meetings are to be rendered to the Chairman alone.

4. There is now very little chance that any group reports still to be produced can be published before an October election. If you know of any very strong candidates for publication in the offing, would you please let Angus Maude know soon?

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Margaret.

This letter has gone to all shadow ministers in and outside shadow cabinet.

Keith

The Rt. Hon. Margaret Thatcher, M.P.,
Leader of the Opposition's Office,
House of Commons.