

25th October 1981

We had a word about the desirability of the Prime Minister visiting Central Office rather more frequently than has been the case in the past.

We could have regular "Strategy Meetings" there, but this would need to be very carefully structured, with a proper Agenda.

You may also wish, on the occasion of her first visit since your appointment as Chairman, to take her round the Office and round the Research Department.

I know that you will be making recommendations to the Prime Minister before long about certain changes in the Office, and in the Research Department.

The Prime Minister would be able to come to Central Office, if that was your wish, for two hours from 9.30 a.m. on Wednesday, 25th November. We will keep that time free. Could you please let me know how you react to this suggestion?

Ian Gow
Parliamentary Private Secretary

The Rt Hon Cecil Parkinson MP

cc. Caroline Stephens