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- 2 JUL 1982

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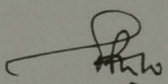
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Mr. Giffard

FALKLAND ISLANDS: CHIEFS OF STAFF BRIEFINGS.

I attach a copy of a circular from the Secretary to the Chiefs of Staff Committee setting out the proposed arrangements for future briefings and meetings of the Chiefs of Staff. I have confirmed with Brigadier Eyre that the intention is that a TV briefing will be given regularly at 0845 (not 0900) on each weekday and, when appropriate, at weekends. We shall therefore need to ensure that at least those of us who normally attend Chiefs of Staff meetings are available for these briefings, and to ask or answer questions, each day. I understand that the intention is that regular Chiefs of Staff meetings should from now on be held at 1530 on Tuesdays and Thursdays.

2. We had a word about these briefings this morning, and agreed that it would be better to keep these briefings separate from the regular morning meetings which you chair. We may find some difficulty in fitting in both briefings and meeting in the Emergency Unit Conference Room, if ODSA continues to be held at 1000, and the Secretary of State has a prior meeting before that. You may therefore conclude that separate arrangements should be made for your own morning meeting.



(P.R.H. Wright)
16 June, 1982.

- cc Private Secretary
- PS/PUS
- Mr. Ure
- Mr. Gillmore
- Mr. Fearn
- Mr. Weston
- Mr. Hulse

Separate arrangements were made accordingly.

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Chief of the Defence Staff
 Chief of the Naval Staff
 Chief of the General Staff
 Chief of the Air Staff

Copy to:
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 Head of DS 11
 FCO (~~Defence~~)
 Cabinet Office

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Defence Staff (Imagery Unit) Au W 117

OPERATION CORPORATE - CHIEFS OF STAFF AND REFERENCE OPERATIONS EXECUTIVE MEETINGS AND BRIEFING ARRANGEMENTS

1. I believe you would wish me to promulgate the arrangements for the meetings and briefings of your Committee during Operation CORPORATE which you agreed (1) this morning.

Briefing Arrangements

2. As far as briefings are concerned, a TV briefing will be given at 0900 each week-day and, when appropriate, this briefing will also be provided at week-ends, or on Public Holidays. The TV briefing will be upgraded to cover the current situation in 4 parts: Intelligence Summary, Own Forces, Public Relations, and Weather. After each part the Q&A facility will be available. The full briefings will be classified TOP SECRET Codeword and, prior to connection, each monitor station will have positively to confirm that all staff who will watch the briefing are

Note:

1. COS 74th Meeting/82, Item 5.

fully cleared to receive it. I propose, in the interests of security and "need to know", that access should be limited to only those monitors listed at Annex A and that your Secretariat should follow up any actions arising.

Chiefs of Staff Meetings

3. Once the revised briefing arrangements have been introduced then Chiefs of Staff Meetings will be scheduled for Tuesday and Thursday afternoons only. The first item will be 'Intelligence' which will enable DCDS(I) to brief the Chiefs of Staff on his latest assessments. The second item will be the 'Operational Update' which will concentrate on the future plans and intentions; ACDS(Ops) will normally lead. Other Agenda items will include both Operation CORPORATE and normal Chiefs of Staff business. Meetings may of course still be convened at shorter notice using the normal criteria for bringing forward items for your urgent consideration.

Informal Chiefs of Staff Meetings (COS(I))

4. The Chief of the Defence Staff will brief his colleagues as required in Informal Chiefs of Staff Meetings; these can be expected at the end of a Chiefs of Staff Meeting or, on other days, after a Meeting of OD(SA):

Defence Operations Executive Meetings

5. No change is needed to the procedures which have been followed during this operation; no routine meetings will be planned for the Executive, any in-Committee work would continue to be co-ordinated by your Secretariat, and the majority of other work being staffed for you by Executive Members will continue to be processed utilising the normal staff procedures for obtaining 2-Star clearance.

Operation CORPORATE Standard Agenda Items

6. Following the introduction of these revised arrangements your daily Operation CORPORATE 'standard' Agenda items will be dealt with in the following ways:

- a. Intelligence. Intelligence reports will be made available in the twice-daily Intsums and the daily TV briefing. DIS assessments will be brought forward by DCDS(I) at your twice-weekly meetings, or a briefing meeting can be called at short notice. In addition, both DIS and JIC written assessments will be circulated as usual.

b. Own Forces. The report given in the TV briefing will include all actions normally reviewed under this item.

c. Public Relations. Day to day PR problems will continue to be handled through the News Release Group; any general policy questions will be brought forward by your Secretariat for your consideration in the normal way; and the TV briefing will provide the digest of daily news and forthcoming PR plans.

d. Decisions Required. The Annex to the present COS minutes will continue to be produced, be monitored by your Secretariat and be reviewed at your routine meetings.

Implementation

7. Unless I hear to the contrary by telephone (Extension 6575) by 2000 on Monday 14 June 1982 I shall assume that you are content with the arrangements I have set out, and on your behalf I will instruct the Assistant Chief of the Defence Staff (Operations) to begin the revised TV briefings at 0900 on Tuesday 15 June 1982.

14 June 1982

J A C S EYRE
Brigadier
Secretary
Chiefs of Staff Committee

Annex:

- A. List of TV monitoring stations authorised to receive daily briefings. (1 page)

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TV MONITORING STATIONS AUTHORISED
TO RECEIVE DAILY BRIEFINGS

- S of S
- Minister (AF)
- Minister (DP)
- CDS
- CNS
- CGS
- CAS
- PUS
- VCDS(P&L)
- VCMS
- VCGS
- VCAS
- DCDS(I)
- ACDS(Pol)
- ACNS(O) (Room 6367 only)
- DMO (Room 5137 only)
- ACAS(Ops) (Room 5201 only)
- AUS(D Staff)
- COS Room (available for DCDS(OR), ACDS(S), CPR)
- COSSEC
- FCO (Def Dept)
- JIC
- DSC Controller
- AF DIR
- AF Ops
- Army Ops
- DIC
- DOMS
- NATO Cell
- NIC
- NSAG
- ROW Cell
- ALOC
- DGI

Note:

Staffs receiving brief to be cleared to TOP SECRET Codeword.