



10 DOWNING STREET

From the Principal Private Secretary

SIR IAN BANCROFTCIVIL SERVICE MANAGEMENT PROBLEMS

Following the discussion at Cabinet this morning on civil service manpower and other matters, the Prime Minister has decided that it would be useful for her to meet Permanent Secretary heads of Departments at an early date. The purpose of the occasion would be to talk frankly about civil service management problems in the light of the Cabinet decisions. She wishes to take Permanent Secretaries' minds on the best way to ensure the successful implementation of the Government's policy.

The Prime Minister recognises that Permanent Secretaries operate under considerable constraints and have to deal with unions who are now more militant and resistant to change than a few years ago. She will therefore be seeking ideas from Permanent Secretaries on the best way of obtaining the commitment of staff to change. More generally, she will be looking for constructive suggestions on priorities for action which will improve the effectiveness of the management of the civil service at all levels.

The Prime Minister believes that the free discussion she wants can best take place over dinner, and she wishes this to be held as soon as possible. Pressures on her diary are such that the only free date in the next two weeks is Tuesday 6 May. She will therefore look forward to seeing you and those of your senior Permanent Secretary colleagues indicated on the attached list (to whom I am copying this minute) at 2000 for 2030 in 10 Downing Street. The Prime Minister very much hopes that in spite of the short notice everyone will be able to make arrangements to attend. If for any reason this is impossible, I should be grateful for immediate notice of this.

JWS.

1 May 1980

Invitations sent 2/5/80

Mrs Courtchell SG

Can you now get
sent from within
to home in the last 4
of Jan. Bancroft.

JWS

lv.

Sir Lawrence Airey	Inland Revenue
Sir Robert Armstrong	Cabinet Office
Sir Peter Baldwin	Transport
Sir Kenneth Barnes	Employment
Sir Wilfrid Bourne	Lord Chancellor's Department
Mr. D. Cardwell	Defence
Sir Peter Carey	Industry
Sir Kenneth Clucas	Trade
Sir Frank Cooper	Defence
Sir Brian Cubbon	Home Office
Sir Hywel Evans	Welsh Office
Sir William Fraser	Scottish Office
Sir John Garlick	Environment
Sir Basil Hall	Treasury Solicitor
Sir James Hamilton	Education
Sir Brian Hayes	Agriculture
Mr. R. Ibbs	CPRS
Sir Douglas Lovelock	Customs and Excise
Sir Patrick Nairne	Health and Social Security
Sir Michael Palliser	Foreign and Commonwealth
Sir Peter Preston	Overseas Development Administration
Sir Jack Rampton	Energy
Sir Anthony Rawlinson (Representing Sir Douglas Wass)	Treasury
Sir Henry Rowe	Parliamentary Counsel
Mr. K.R. Stowe	Northern Ireland

Sir I. Bancroft

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