

You told us earlier this week that the Prime Minister was anxious to have further details of the present state of play on the City salute to the Task Force. You will recall that it was the wish of the Lord Mayor to entertain as many as possible of the Task Force to a sitdown luncheon, and for this entertainment to be preceded by a March Past so that the City could see something of the Forces who were involved in the operation. We have now been able to clarify the details with the City of London.

The City has invited approximately 80 selected guests to assemble for drinks in the Mansion House between 12.10 and 12.35 on the 12th of October. At 12.35 guests will be asked to take their seats on the raised platform on the portico of the Mansion House. The salute will be taken from there by the Lord Mayor in the company of the Prime Minister and CDS. The City are considering inviting handicapped children to watch the parade from in front of Mansion House, and so consequently space for other guests to stand there will be very limited. Also, to ease control and subsequent transportation the City would not wish to have luncheon guests in any area of the Mansion House other than on the portico.

The parade will begin with a <u>fly past</u>, consisting of appropriate aircraft of all three Services, at 12.40 hours. The Head of the March, which will comprise a cross-section of the Task Force (including representatives of the Merchant Navy and other civilians involved), will pass Mansion House at 12.45 hours, arriving at the Guildhall by <u>12.50</u> hours. This will allow time for seating and the Lord Mayor's procession so that luncheon can start promptly at 13.30 hours.

Guests will be taken by City of London coaches from Mansion House to the Guildhall. The Lord Mayor, the Prime Minister, CDS, the Foreign Secretary and Mr Nott will proceed by car. The Lord Mayor, Lady Mayoress, the Prime Minister and CDS will process through the Great Hall where they will

A J Coles Esq



be seated for luncheon. Other guests and hosts will be spread between the Great Hall and other areas.

The toasts and speeches will open with the Lord Mayor proposing the Loyal Toast. This will be followed by the Lord Mayor's speech of welcome to the Task Force (approximately 3 minutes) and the presentation of ceremonial swords from the City of London to Rear Admiral Woodward and Major General Moore. After this the Lord Mayor will propose a toast to the Task Force. It has been proposed that the Prime Minister should then give a short speech thanking the Lord Mayor and the Corporation of the City of London for entertaining the Task Force; the Lord Mayor has requested that all speeches should be short, desirably less than 3 minutes. CDS will then thank the Lord Mayor and the Corporation of the City of London on behalf of the Task Force, and propose a toast to the Lord Mayor and the Corporation of the City of London. There will be live TV and news media coverage and monitors will be installed in areas other than the Great Hall.

After luncheon (at approximately 15.00 hours) up to 50 selected members of the Task Force will meet the Lord Mayor, the Prime Minister (if her timetable permits) and CDS in the Art Gallery. It is anticipated that the Lord Mayor will remain for approximately 20 minutes.

was due to call on Robin Butler this afternoon to discuss the details of the salute.

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